

Data privacy information

Our handling of your data and your rights pursuant to Art. 13, 14, and 21 of the General Data Protection Regulation – GDPR

Leisegang Feinmechanik-Optik GmbH
Leibnizstr. 32
10625 Berlin
VAT ID No. DE 189129455

We hereby inform you about the processing of your personal data by us and the claims and rights to which you are entitled under data protection regulations.

Which data is processed in detail and in what way it is used is based on the services you have requested or agreed to.

<p>1. Who is responsible for data processing and whom can I contact?</p>	<p>The responsible party (data controller) is: Leisegang Feinmechanik-Optik GmbH Leibnizstr. 32 10625 Berlin Phone: +49 30 319009-0 Email: info@leisegang.de Web: www.leisegang.de</p> <hr/> <p>You can reach our Data Protection Officer at: BankenService.Berlin GmbH Ulf Mulka Platanenallee 11 14050 Berlin Phone: +49 (0) 30 44 05 85 03 Fax: +49 (0) 30 44 05 85 10 datenschutz@bankenservice.berlin</p>
<p>2. What sources and data do we use?</p>	<p>We process personal data that we receive from you in the course of our business relationship. In addition, to the extent necessary for the provision of our services, we process personal data which we have legitimately obtained from publicly accessible sources and which is legitimately transmitted to us by other third parties.</p> <p>Relevant personal data is personal data (first and last name, date of birth, address), communication data (phone number, mobile phone number, fax number, email address), information on the method of payment, current financial institution, and bank account information. In addition, this may also include order data, data from the fulfillment of our contractual obligations (e.g. sales data in payment transactions), possible advertising and sales data, documentation data (e.g. call log) and other data comparable with the categories mentioned.</p>
<p>3. What do we process your data for (purpose of processing) and on what legal basis?</p>	<p>We process personal data in accordance with the provisions of the European General Data Protection Regulation (GDPR) and the German Federal Data Protection Act (BDSG).</p>
<p>3.1 For the fulfillment of contractual obligations (Art. 6(1)(b) GDPR)</p>	<p>The processing of personal data (Art. 4(2) GDPR) is carried out for the purpose of the processing, administration, and processing of customer orders, in particular for the execution of our contracts or pre-contractual measures with you, as well as all the activities required for operation and administration.</p> <p>The purposes of data processing depend, for example, on the type of product and may include service, repair, or a recall.</p> <p>You can find the further details on the purpose of the data processing in the respective contract documents and terms and conditions.</p>
<p>3.2 As part of the balancing of interests (Art. 6(1)(f) GDPR)</p>	<p>If necessary, we process your data beyond the actual fulfillment of the contract in order to protect the legitimate interests of us or third parties. Examples:</p> <ul style="list-style-type: none"> ▪ Review and optimization of processes for demand analysis and direct customer approach, ▪ Advertising (e.g. newsletter) or market and opinion research, provided you have not objected to the use of your data, ▪ Assertion of legal claims and defense in legal disputes,

	<ul style="list-style-type: none"> ▪ Ensuring IT security and our IT operations, ▪ Prevention and investigation of criminal offenses, ▪ For the collection of evidence of burglary and fraud.
3.3 Based on your consent (Art. 6(1)(a) GDPR)	If you have given us your consent to process personal data for specific purposes, the legality of this processing is based on your consent. Consent that has been given can be revoked at any time. This also applies to the revocation of consent declarations that were given to us before the GDPR entered into force, i.e. before May 25, 2018. Revocation of consent only applies to the future and does not affect the legality of the data processed prior to the revocation.
3.4 Due to legal requirements (Art. 6(1)(c) GDPR) or in the public interest (Art. 6(1)(e) GDPR)	We are also subject to various legal obligations, i.e. statutory requirements (e.g. commercial law, tax laws). The purposes of processing include the fulfillment of tax control and reporting requirements as well as the evaluation and management of risks.
4. Who will receive my data?	<p>Within the company, those departments receive your data which they need to fulfill our contractual and legal obligations. Contract processors we use (Art. 28 GDPR) may also receive data for these purposes. These are companies in the categories IT services, logistics, telecommunications.</p> <p>We may only disclose information about you if required to do so by law, if you have given your consent. Under these conditions, recipients of personal data may be, for example:</p> <ul style="list-style-type: none"> ▪ Public authorities and institutions (e.g. financial authorities, law enforcement authorities) if a legal or administrative obligation is present, ▪ Creditors or insolvency administrators who make a request as part of execution, ▪ Service providers that we use as part of contract processing relationships <p>Other recipients of data may be those bodies for which you have given us your consent to the transfer of data or to which we are authorized to transfer personal data on the basis of a weighing of interests.</p>
5. How long will my data be stored?	<p>We process and store your personal data as long as this is necessary for the fulfillment of our contractual and legal obligations.</p> <p>If the data is no longer necessary for the fulfillment of contractual or legal obligations, it will be deleted on a regular basis, unless further processing of the data on a temporary basis is necessary for the following purposes:</p> <ul style="list-style-type: none"> ▪ Compliance with retention obligations under commercial and tax law, which may for example arise from: the German Commercial Code (HGB) and the German Tax Code (AO). The deadlines for storage or documentation specified there are usually between two and ten years. ▪ Preservation of evidence as part of legal statutes of limitations. According to §§ 195 et seq. of the German Civil Code (BGB), these limitation periods may be up to 30 years, with the regular limitation period being 3 years.
6. Is data transmitted to a third country or to an international organization?	<p>Data is transmitted to bodies in states outside the European Union (known as third countries) if:</p> <ul style="list-style-type: none"> ▪ it is required by law (e.g. tax reporting obligations) or ▪ you have given us your consent. <p>Furthermore, transmission to bodies in third countries will take place in the following cases:</p> <ul style="list-style-type: none"> ▪ With the consent of the data subject or on the basis of legal regulations to combat money laundering, terrorist financing, and other criminal acts, as well as in the context of a balancing of interests, personal data (e.g. legitimation data) is transmitted in individual cases in compliance with the data privacy standards of the European Union.
7. What privacy rights do I have?	<p>Every data subject has the right to access information under Art. 15 GDPR, the right to rectification under Art. 16 GDPR, the right to deletion under Art. 17 GDPR, the right to limitation of processing under Art. 18 GDPR, and the right to data portability under Art. 20 GDPR. The restrictions outlined in §§ 34 and 35 BDSG apply to the right to access information and the right to deletion. In addition, there is a right to appeal to a data protection supervisory authority (Art. 77 GDPR in conjunction with § 19 BDSG).</p> <p>You can revoke your consent to the processing of personal data at any time. This also applies to the revocation of consent declarations that were given to us before the GDPR entered into force, i.e. before May 25, 2018. Please note that the revocation will only be effective for the future. Processing that took place before the revocation is not affected by this.</p>
8. Is there an obligation for me to provide data?	As part of our business relationship, you must provide the personal data that is necessary for the establishment, execution, and termination of a business relationship and for the fulfillment of the associated contractual obligations, or which we are legally required to collect. Without this information, we are not able to enter into, execute, and terminate a contract with you.
9. To what extent is there automated decision-making in individual	As a matter of principle, we do not use fully automated decision-making as laid out in Article 22 GDPR. Should we use these procedures in individual cases, we will inform you separately about

cases?	this and about your rights in this regard, insofar as this is prescribed by law.
10. To what extent is my data used for profile development (scoring)?	We process some of your data automatically, but not with the aim of evaluating certain personal aspects (profiling). We do not use profiling.



Information about your right to object under Art. 21 General Data Protection Regulation (GDPR)

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1. Right to object in individual cases

You have the right to object at any time, for reasons arising from your particular situation, to the processing of personal data concerning you which takes place on the basis of Art. 6(1)(f) GDPR (data processing based on a weighing of interests).

If you submit an objection, we will no longer process your personal data unless we can prove compelling legitimate grounds for the processing that outweigh your interests, rights, and freedoms, or the processing serves to assert, exercise, or defend legal claims.

2. Right to object to the processing of data for direct advertising purposes

In individual cases, we process your personal data for direct advertising purposes. You have the right to object at any time to the processing of your personal data for the purpose of such advertising.

If you object to the processing for direct advertising purposes, we will no longer process your personal data for these purposes.

The objection can be made informally and should be addressed to:

Leisegang Feinmechanik-Optik GmbH
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